

Hutchinson Salt COVID-19 Prevention Plan



Hutchinson Salt strives to provide excellent service and a superior product. With that in mind, we make every customer and employee's safety, our top priority. We have molded our tactics based off what we know and will update as the information unfolds. The Centers for Disease Control & Prevention has set guidelines that we will follow to prevent the spread of COVID-19. Any concerns may be addressed by the emergency contact info below.

Site Evaluation & Contingencies

1st Point Of entry

Truck Drivers High Risk	Companies are asked to keep sick drivers home. Drivers are asked to use sanitizers before interacting with staff. Office staff keep the area that drivers come in contact with clean throughout the day.
Visitors Low	Hutchinson Salt Company will be restricting all access to any visitors be it family or solicitor. Unless some medical or family situation requires the need.
Contractors High Risk	Contractors must have a COVID-19 plan in place to prevent spread and provide cleaning of contamination of sites where contractors had been working.
Deliveries Med Risk	Deliveries will maintain normalcy until otherwise informed of special package handling instructions from the CDC.

2nd Point Of entry

Hutch Salt Employee Low	Any employee with signs of the illness will be setup to be sent in for testing and sent home for quarantine. Whatever the results turn up will determine the next course of action.
Hutch Trans Employee Low	Any employee with signs of the illness will be setup to be sent in for testing and sent home for quarantine. Whatever the results turn up will determine the next course of action.
Strata Employee High Risk	Any employee with signs of the illness will be setup to be sent in for testing and sent home for quarantine. Whatever the results turn up will determine the next course of action.
Baxter Springs Low	Any employee with signs of the illness will be setup to be sent in for testing and sent home for quarantine. Whatever the results turn up will determine the next course of action.
UV&S Employee Med Risk	Any employee with signs of the illness will be setup to be sent in for testing and sent home for quarantine. Whatever the results turn up will determine the next course of action.

Along with adherence to CDC guidelines, this self evaluation, and rigorous cleaning scheduling we believe that there will be no issues maintaining the level of service that our customers are accustomed to.

Hutchinson Emergency Contact Info

First Contact: Jim Barta, General Manager 620-662-3345
 Second Contact: Andy Barta, Purchasing Manager 620-662-3345
 Third Contact: Andy Bingham, Vice President 620-856-3332



Coronavirus Disease 2019 (COVID-19)

Steps to Prevent Illness

There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).

The best way to prevent illness is to avoid being exposed to this virus.

The virus is thought to spread mainly from person-to-person.

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs or sneezes.

These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.



Older adults and people who have severe underlying chronic medical conditions like heart or lung disease or diabetes seem to be at higher risk for developing more serious complications from COVID-19 illness. Please consult with your health care provider about additional steps you may be able to take to protect yourself.

Take steps to protect yourself



Clean your hands often

- **Wash your hands** often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol**. Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.



Avoid close contact

- **Avoid close contact** with people who are sick
- Put **distance between yourself and other people** if COVID-19 is spreading in your community. This is especially important for **people who are at higher risk of getting very sick**.

Take steps to protect others



Stay home if you're sick

- **Stay home** if you are sick, except to get medical care. Learn [what to do if you are sick](#).



Cover coughs and sneezes

- **Cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow.
- **Throw used tissues** in the trash.
- Immediately **wash your hands** with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.



Wear a facemask if you are sick

- **If you are sick:** You should wear a facemask when you are around other people (e.g., sharing a room or vehicle) and before you enter a healthcare provider's office. If you are not able to wear a facemask (for example, because it causes trouble breathing), then you should do your best to cover your coughs and sneezes, and people who are caring for you should wear a facemask if they enter your room. [Learn what to do if you are sick.](#)
- **If you are NOT sick:** You do not need to wear a facemask unless you are caring for someone who is sick (and they are not able to wear a facemask). Facemasks may be in short supply and they should be saved for caregivers.



Clean and disinfect

- **Clean AND disinfect frequently touched surfaces daily.** This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- **If surfaces are dirty, clean them:** Use detergent or soap and water prior to disinfection.

To disinfect:

Most common EPA-registered household disinfectants will work. Use disinfectants appropriate for the surface.

Options include:

- **Diluting your household bleach.**

To make a bleach solution, mix:

- 5 tablespoons (1/3rd cup) bleach per gallon of water

OR



- 4 teaspoons bleach per quart of water

Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser. Unexpired household bleach will be effective against coronaviruses when properly diluted.

- **Alcohol solutions.**

Ensure solution has at least 70% alcohol.

- **Other common EPA-registered household disinfectants.**

Products with [EPA-approved emerging viral pathogens](#)  [\[7 pages\]](#)  claims are expected to be effective against COVID-19 based on data for harder to kill viruses. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.).